

Board of Commissioners

Minutes

December 11, 2019

The Commission Meeting convened at 10:00 A.M. in the meeting room at the North Conway Water Precinct 104 Sawmill Lane North Conway, NH. The following were present: Commissioner John Santuccio, Commissioner Robert Porter, Commissioner Suzanne Nelson, Fire Chief Pat Preece, and Recording Secretary Hannah Andersen (NCWP).

Call the Meeting to Order

Meeting called to order by Chairman John Santuccio at 10:00 A.M.

Public Hearing(s)

Minutes

Motion of Commissioner Nelson and seconded by Commissioner Santuccio to accept the Public Meeting and Non-Public Minutes of November 27, 2019.

Motion carried by voice vote 3-0-0.

FIRE DEPARTMENT

Membership:

39 Members

Personnel:

3 members on leave at this time

Training:

Department Training. We trained on truck familiarization. We made four groups and they had to set up the truck to pump water, start the generator, and find tools on the trucks that are not assigned too. Everyone did a great job and got a lot out of the training.

Tower 2 Training: it's that time of year they training on chimney fires, this class room and went over the equipment on the truck.

Rescue Training: Will be training on patient packaging into the stokes litter based on the environment winter time emergencies.

Department Activities

Construction projects under way:

Kearsarge Brook Condo's phase 2 the underground piping is complete and they are working on pouring the floors and small basement.

North Conway Public Library: started to frame the first floor.

Home 2 Suites first floor steel has been set into place, the mason are currently building the second stairway, and the plumbers are almost complete with the underground plumbing.

Domino's Pizza Restaurant the build out is about 50% complete of the restaurant.

Food Pantry the outside framing is complete and now the electricians have started wiring and the sprinkler contractor is installing the sprinkler system.

Emergency Calls:

The fire department has responded to 99 calls for the month of November

The fire department has responded to 20 calls for the month of December

The department has responded to 1144 calls year to date for 2019

Apparatus / Trucks:

Equipment Issues:

Purchase for New Equipment:

Hales Location has signed a contract with Conway Village Fire District to provide ambulance service starting January 1, 2020

Old Business

New Business

There was a discussion amongst the Commissioners about making an amendment to Superintendent Gagnon's contract to allow him to purchase a home outside of the Precinct, within the town lines of Conway. It is a difficult housing market up here and Jason's made a concerted effort to purchase a home in the district for the last two years. The Commissioners will have to make a motion at Annual Meeting to allow superintendent Gagnon to speak.

Motion of Commissioner Nelson to make an amendment to Jason Gagnon's contract to allow him to purchase a home outside of the Precinct, within the town of Conway. The Motion was seconded by Commissioner Porter.

Motion carried by a 3-0-0 voice vote.

There will be no Commission Meeting on December 24th and the Commissioners decided that the Precinct will be closed on the day after Christmas.

Motion of Commissioner Nelson seconded by Commissioner Santuccio to assign the Union sanctioned Personnel Day to the day after Christmas.

Motion carried a voice vote of 3-0-0.

Superintendent's Report

Superintendent not present at this meeting.

Public Comment

Signature Documents

Motion of Commissioner Nelson and seconded by Commissioner Porter to sign Capital Reserve Deposit of \$25,000 to Water Capital Reserve as voted on at the 2019 Annual Meeting on March 27, 2019.

Motion carried by a 3-0-0 voice vote.

Motion of Commissioner Nelson and seconded by Commissioner Porter to sign Capital Reserve Withdrawals:

- I. Article #19 - \$14,610 from Water Vehicle Capital Reserve for the purchase of a Water/Sewer Pick Up Truck
- II. Article #19 - \$14,610 from Sewer Vehicle Capital Reserve for the purchase of a Water/Sewer pick Up Truck

Motion carried by a 3-0-0 voice vote.

Motion of Commissioner Nelson and seconded by Commissioner Porter to sign Septage Disposal Agreements for the Town of Effingham and the Town of Jackson.

Motion carried by a 3-0-0 voice vote.

Signing of Checks

Motion of Commissioner Nelson and seconded by Commissioner Santuccio to ratify checks signed out of session:

- i. 2019 Accounts Payable dated 12/12/2019
- ii. 2019 Payroll Checks dated 12/12/2019
- iii. 2019 Sick Time Buyout Checks dated 12/12/2019
- iv. 2019 Callfire Checks dated 12/04/2019

Motion carried a voice vote of 3-0-0.

Non-Public Session

Motion of Commissioner Nelson to enter Non-Public Session at 10:13 A.M.

RSA 91-A:3,II (a) The dismissal, promotion, or compensation of any public employee of the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Commissioners entered back into public session at 11:10 A.M.

Adjourn

Having nothing further to come before this public meeting, **Motion by Commissioner Porter seconded by Commissioner Nelson to adjourn this public meeting at 11:11 A.M.**

Motion carried by voice vote 3-0-0.

Respectfully,



Hannah Andersen
Recording Secretary